# MEETING INFORMATION

**Date:** 2017-02-16

**Location:** SPINKS S371

**Time start:** 5:30PM

**Time end:** 7:00PM

## Attendees:

* Janelle Hindman
* Ix
* Brady
* Mackenzie
* Brianne
* Kevin
* Kyle
* Nhi

## Roles

* Caller: Janelle
* Moderator: Janelle
* Secretary: Nhi

## AGENDA ITEMS

### Formal Inspection – Design Document

### Old Business

* Move your activity logs over

### New Business

* Development—where did we get to?
  + What needs to be done?
* Tests—where are we at?
  + Smoke tests – passing now?
  + Unit tests – passing now?
  + System tests
  + Acceptance test system overview
* Documents—where are we at?
* SIIM discussion

# ACTION ITEMS

* Development:
  + Need a summary (Mackenzie)
  + Read me file in the assets directory (Mackenzie)
* GIT Project:
  + Update read me
* Tasks delegated on the Wiki
* Add Acceptance Test to Wiki Policy (Nhi)

# Next Meeting: